

Film Quality Technician I

Responsibilities include but are not limited to the following:

- Verify raw materials used for mixing prior to adding to the extrusion machine.
- Verify extrusion set point targets are set according to product type (batch records).
- Verify extrusion station line clearance performed.
- Verify conversion machine is set to correct length and width for each lane.
- Verify converting station line clearance performed.
- Verify packaging of product is per packaging specification.
- Verify packaging document is a clear reflection of which product is in which box.
- Communicate with production operators to ensure paperwork is completed and accurate in real time.
- Perform hourly checks of extrusion to ensure thickness of material is meeting specification.
- Perform hourly checks of converting to ensure product is meeting specification.
- Perform hourly checks of packaging to ensure the correct method is being used.
- Sign off in the batch record at various check points to ensure product is being made according to specifications.
- Know how to use a set of calipers and a micro balance scale.
- Verify the calibration of the scale each day and log appropriately.
- Per the batch record, collect various samples for retains and testing.
- Weigh film samples for total moisture capacity on a daily basis until testing is discontinued by QE.
- Understand basic FIFO for inventory purposes.
- Ability to manage time to complete various tasks (Ex. Ingress Study, Comparison Studies) upon request.
- Willingness to work with other departments on an as needed basis.
- Work with Film Quality Engineer on creating and learning new quality procedures for the continual improvement of the Film Department.

Qualifications/Education/Specialized Skills:

- High School Diploma or GED required
- Experience in Quality Assurance preferred
- Must understand basic Microsoft computer skills
- High accuracy with data entry and attention to detail
- Time management skills
- Ability to work as a team
- Ability to communicate effectively to others
- Math Skills: Basic College Algebra or Advanced High School Math
- Reading Skills: Basic College Literature or Senior Reading Level of High School