

## **Film Conversion Assistant**

### **Job Description**

Aptar Auburn is looking for one Film Conversion Assistant to help support our Film Department. We are looking for a day shift candidate. It is 12-hour shifts: 6:00 a.m. to 6:00 p.m. rotating days of the week.

- Sets up and troubleshoots conversion equipment
- Performs changeovers and set-ups as directed.
- Performs and documents in-process measurements.

Completes all required documentation completed and accurately per cGMP requirements.

- Obtains all necessary raw material and supplies needed for conversion runs.
- Performs routine daily maintenance and repairs on Press and Auto-cutter as directed.
- Converts product on Press and Auto-cutter as directed.
- Verifies that converted products are stored and labelled properly.
- Maintains a clean and orderly work environment.
- Identifies areas where additional documentation would be helpful to outline production requirements.

### **Required Qualifications**

- Physical ability to perform activity in Film room
- High school diploma or GED
- Prior experience in a Conversion or Manufacturing atmosphere preferred
- Ability to work within a team environment
- Basic knowledge of Excel preferred
- Ability to use common mechanic hand tools
- Strong mechanical aptitude
- Strong organizational skills
- Enjoy working with your hands

Job Type: Full-time

Pay: \$14.00 - \$21.00 per hour